

# UCSC Wildland Fire Response Procedures



## University of Santa Cruz, Office of Emergency Services

While campus evacuations are rare, if one were to occur, the Office of Emergency Services requests your cooperation with the following procedures.

**ALERT NOTIFICATION SYSTEMS:** Directions may include: Evacuate, shelter in place, relocate to Assembly Zones, all-clear, or re-entry. These directions may be delivered to campus affiliates from one or more of the following notification systems.

- [CruzAlert](https://cruzid.ucsc.edu/) notification system. Register your phone at CruzID: <https://cruzid.ucsc.edu/>
- Police or Fire
- [Code Red](http://www.scr911.org/). Register your phone number at: <http://www.scr911.org/>
- Santa Cruz Police, [Nixle](https://local.nixle.com/register/). Register phone at: <https://local.nixle.com/register/>
- Residential staff assigned to your college (visiting groups included)
- Building Emergency Coordinators
- Public address announcements (tv, radio, social media)

**MESSAGING:** Emergency notifications may indicate:

- Identification or location of the hazard or threat
- The timeliness requested of your response so that you may achieve safety
- Recommended courses of action (e.g. evacuate, shelter in place, re-locate)
- Where to access emergency shuttle, disability transit pickup sites, or road closures
- Emergency assembly or shelter locations

### WHEN TO ACT:

If you are not safe, DO NOT WAIT for an official evacuation order, flee from the threat immediately. When an evacuation order is given, respond immediately. Do not return to your residence or office to pick up personal items. Stay tuned to the alert notification systems listed above. University officials, police, or fire will provide evacuation orders.

### METHODS TO ACHIEVING SAFETY:

Emergency responders may direct you to evacuate, to shelter in place, or to move to another location of the campus. Your cooperation with these procedures will contribute to everyone's safety. Assembly locations will be provided in the alert notification.

**Evacuate:** When directed to evacuate, use any means possible to seek safety: flee by car, foot, bike, mass transit. Continue moving away from the threat until you are safe.

- Evacuate by personal vehicles when traffic is moving quickly enough to egress. Provide emergency carpooling to colleagues and friends.
- If you cannot access your car or if traffic is moving too slowly, abandoned your car and evacuate by foot.
- Shuttles and buses will only operate when it is safe for the drivers. Do not wait at bus stops. Continue moving away from the fire.
- If you have mobility needs, call Disability Services Vans for emergency pickup (831) 459-2829. Or call 911 for emergency rescue. When possible, move near a road for faster pickup.

**Shelter in Place:** If ordered to shelter in place, stay where you are. Remain calm. The building or open space that you are sent to will be chosen by first responders. If the direction of the hazard changes, respond as need to seek safety.

**Assembly Zones:** You may be directed to an Emergency Assembly Zone, quickly move to the locations indicated.

**Short Term Shelter:** If you are directed to or transported to an off-campus shelter, register at the site to report that you are safe. If the campus must close due to fire, begin arrangements to return home.

**Long Term Shelter:** If directed or transported to a long-term shelter, check in and follow directions provided at the shelter. If the campus closes, begin arrangements return home.

### CAMPUS VISITORS

Campus visitors may opt-in to UCSC's emergency alerts by texting "SlugReady" to 888777. You may also receive emergency directions from campus affiliates. When possible, evacuate with your visiting group. Once safe, account for all members of your party and contact your campus liaison to provide an update about your status.

### CONTINUE TO MONITOR EMERGENCY INFORMATION

- The UCSC webpage (<http://www.ucsc.edu>)
- The 459-INFO information line
- CruzAlert Campus Notices
- AM 1080 Radio
- Local News

Once you are safe, notify family and your campus contacts (Parents, Residential Assistants, Supervisor/Manager).